

Appendix 8B Inspection session findings report form

### Inspection Session Findings Report

Session dates: \_\_\_\_\_ The report was prepared by: \_\_\_\_\_

Project name: \_\_\_\_\_

The inspected document: \_\_\_\_\_ Version: \_\_\_\_\_

The inspected document sections: \_\_\_\_\_

The inspection team: \_\_\_\_\_

#### 1 The error list

#	Error type	Error nature (W/M/E)*	Error description	Error location	Error severity

#### 2 Follow-up decisions

a	Follow-up will be carried out by:
b	Re-inspection is recommended: Yes/No
c	

#### 3 Comments

\*W = Wrong M = Missing E = Extra